

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
October 7, 2019

The Lyndon City Council met in regular session on Monday, October 7, 2019, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Doug Harty, Kevin Heit, Darin Schmitt and Katie Shepard (7:12) present.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Scott Culley, Public Works; and David Forkenbrock, Patrolman.

Others Present: Daniel Davis, Osage Herald Chronicle; Beth Warren, Ranson Financial; Brett Lewis; Lynn Atchison; Ed Beatty; and Gene Hirt.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- a) Harty made the motion to approve the regular meeting minutes of September 16, 2019 as amended. Schmitt seconded; motion carried.
- b) Patterson made the motion to approve the special meeting minutes of September 20, 2019 as written. Heit seconded; motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Schmitt made the motion to approve the bills as set forth. Harty seconded; motion carried.

4. PUBLIC COMMENTS: Lynn Atchison asked where the Council is with replacement of the Chief Manning and noticed the position was still posted on the KPOA website. The Mayor stated the city has received applications, however, has not held any interviews yet.

Scott Harrison was called to speak for public comment, however, he was not in attendance.

Gene Hirt voiced his concerns in regards to stray cats in the city and why there is not an ordinance or regulation on this issue. The Mayor stated there has been many discussions about this issue over the years and there has never been any strong opinion from the public or governing body to warrant such an ordinance. Mr. Hirt also voiced his concerns in regards to the hybrid wolf hounds that are just outside city limits in the county. He also spoke about the repair of city streets.

5. CORRESPONDENCE TO COUNCIL:

- Public Wholesale Water Supply District #12 meeting minutes of August 21, 2019.

6. UNFINISHED BUSINESS:

- a) BOND SALE – BETH WARRREN, RANSON FINANCIAL: Beth Warren with Ranson Financial stated that earlier in the morning they proceeded with the bond sale and reviewed the results of that sale. Ms. Warren stated the city received three good bids from the following companies which included Commerce Bank; Central States Capital Markets; and Cooper, Malone and McClain.

The bid summary was provided showing Cooper, Malone and McClain with the lowest bid of a Net Interest Cost at 3.1100%; next was Commerce Bank at 3.4857%; and then Central States at 3.5889%. Ms. Warren stated that Cooper, Malone and McClain came with a great bid and that their recommendation is to proceed with that bid.

The bid form submitted by Cooper, Malone and McClain with the details of their fees and interest rates were also provided to Council which they will need to approve. Shepard made the motion to accept the bid from Cooper, Malone and McClain. Harty seconded; motion carried.

The final analysis and cost savings from the bond sale were reviewed and options discussed with Council by Ms. Warren.

- b) CONSIDERATION OF ORDINANCE NO. 835 – AUTHORIZING ISSUANCE OF GENERAL OBLIGATION BOND SERIES 2019: Patterson made the motion to approve and adopt Ordinance No. 835. Shepard seconded; motion carried with 5 ayes and 0 nays.
- c) CONSIDERATION OF RESOLUTION 19-06 – GENERAL OBLIGATION BOND FORM AND DETAILS: Shepard made the motion to approve and adopt Resolution 19-06. Heit seconded; motion carried with 5 ayes and 0 nays.
- d) CONSIDERATION OF RESOLUTION 19-07 – ADOPTION OF THE 2019 REGION J HAZARD MITIGATION PLAN: The City Clerk stated the final hazard mitigation plan has been completed and is available on the Osage County website. Patterson made the motion to approve Resolution 19-07 which adopts the 2019 hazard mitigation plan. Schmitt seconded; motion carried.
- e) CLEANING BIDS: The City Clerk presented the bids to the governing body for cleaning services. She stated that the bids were received before the October 4 deadline and are as follows: Nina Green, \$180 - \$200 per month; Corrine Yockey \$200 per month; Cheryl Kauffman \$400 per month; and Laura Lowrance \$500 per month/\$150 per week. After brief discussion, it was consensus of the council to table the matter to allow time for references to be checked.

7. NEW BUSINESS:

- a) CLERK TRAINING FOR UTILITY CLERK: The City Clerk stated that she would like to send the utility clerk to the clerk's institute training through CCMFOA. She stated the training is very beneficial for all clerks and it was where she was sent for training. The cost for the training is \$485 plus hotel which in total costs a little over

\$1,000. After brief discussion, Schmitt made the motion to approve the training. Shepard seconded; motion carried.

8. STAFF REPORTS:

- a) POLICE: Council received a copy of the Officer Activity report from September 14 to October 6, 2019.
- b) PUBLIC WORKS: Council received a copy of the Maintenance Activity report from September 16 to October 7, 2019 and was discussed.

Twenty-three meters have been installed and the Maintenance Supervisor stated he is working with the City Clerk to see if there are funds to order more this year or if will have to wait until new budget year. The City Clerk stated the budget is \$5,000 per year, however, due to the cost of parts for the vehicles and equipment that are breaking down which a part of these costs are expended from, she needs to review the water fund expenses thus far.

The semi-annual maintenance on the generator has been completed which included a load test.

The Maintenance Supervisor stated he has contacted Quality Built in regards to the concrete work and they approximately 2 weeks out as they are finishing some work in Topeka. Killough is finishing work in Burlington and the Maintenance Supervisor stated he voiced his concern about it getting late in the year for asphaltting. The Maintenance Supervisor stated he is working to obtain a bid to fix the issue in front of the jail on Ash Street.

Patterson asked when the restrooms will be winterized and it was noted they will be done in this month.

- c) CITY CLERK: Checked into the cost of porta potty units with Gerken Rental. It is \$85 for a 28-day contract plus tax and damage waiver which is 8% of the rental fee. The total cost per unit per month would be approximately \$91.80 which includes 1 service per week. It was noted it would more than likely be May-October rental.

City Clerk stated the maintenance crew installed the top brackets in preparation for the delivery of the veteran banners and thanked them for putting those up. She also stated it has been discussed having a banner ceremony with residents, however, has not spoken with the Pride about that possibility.

Ranson is still working on the water and sewer rate analysis and will ramp up quicker now that the bond sale is over.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Schmitt thanked the maintenance, police and office staff for their continued hardwork.

Shepard stated she has heard great feedback about the veteran's banners and it is exciting to have a positive vibe in town.

Mayor Morrison stated that Chief Manning is officially retired from the city and thanked him for his 12 years of service to our community.

Mayor Morrison also thanked Officer Forkenbrock for his willingness to cover the police department 24/7 until we can fill the position.

Mayor Morrison thanked the maintenance crew for completing the annual items that needs to be done and the City Clerk/staff for the office continuing to run smoothly.

10. EXECUTIVE SESSION: At 8:08 p.m. Patterson made the motion to recess to executive session for 15 minutes for non-elected personnel with the City Attorney and Officer Forkenbrock attending. Shepard seconded; motion carried. At 8:23 p.m. Council reconvened with no binding action taken.

At 8:25 p.m., Schmitt made the motion to recess to executive session for 10 minutes for attorney-client privilege with the City Attorney. Harty seconded; motion carried. At 8:35 p.m. Council reconvened with no binding action taken.

11. ADJOURNMENT: Schmitt made the motion to adjourn to Monday, October 21, 2019 for at 7:00 p.m. for regular meeting. Harty seconded; motion carried.

Respectfully submitted,

Julie Stutzman, CMC

Julie Stutzman, CMC
City Clerk



Approved by the governing body on October 21, 2019

Attest: Julie Stutzman, CMC
Julie Stutzman, CMC
City Clerk